



# Arizona State Mine Inspector

## Education and Training Fees & Policies for Individual and Company CO-OP classes

1700 W. Washington Street, Suite 403, Phoenix, AZ 85007

The Arizona State Mine Inspector's (ASMI) Education and Training staff conduct the mandatory federal Mine Safety and Health Administration (MSHA) safety training classes for the Arizona mining community. These classes are provided for mining companies and their employees, contractors, vendors, state, county and city workers who enter mine operations and also for individuals seeking employment at mine properties. In January of 2010 ASMI implemented a nominal training fee and polices program for this service and in 2011 revised their training curriculum to provide separate cooperative and private one day Annual Refresher and three day New Miner classes. The ASMI Education and Training staff members hold a true commitment to safety and the presentation of updated, professional and inspiring safety training sessions.

### Training fees for Individual and Company CO- OP Classes

Course Title		Cost
Annual Refresher (AR)	8 Hour class – 1 Day	\$ 15.00
New Miner Inexperienced (NMI)	24 Hour class – 3 Days	\$ 30.00
Including: Detailed Mine Types and Issues, Health Issues Basic FA/CPR/BBP – Control of bleeding, Shock, Bone Injuries		
Basic First Aid - Cardiopulmonary Resuscitation - Blood Borne Pathogens aka FA/CPR/BBP (sessions available on 3 <sup>rd</sup> day NMI training)	8 Hour class – 1 Day	\$ 10.00
Instructor Training (IT)	40 Hour class – 5 Days	\$ 400.00
<b>Limited Sessions - (Application / Resume Required)</b>		

**NOTE: The Education and Training fees are dependent on the Federal MSHA grant allocation. Current fee rates cannot be guaranteed for future classes.**

### Class Types and Locations

#### **CO-OP Classes are conducted in Phoenix, Tucson, Flagstaff**

ASMI conducts separate 1 day / 8 hour Annual Refresher and 3 day / 24 hour New Miner Inexperienced sessions. **Note:** Annual Refreshers are not combined with New Miners. Basic FA/CPR/BBP classes are available on 3<sup>rd</sup> day of the NMI training.

### Weapons Policy

All State Agencies/Buildings will be enforcing the following for all MSHA training classes:

Pursuant to A.R.S. § 13-3102, all participants are hereby notified that they prohibited from entering or attending this training program carrying a weapon of any kind. If in possession of a weapon, when attempting to enter the building for participation in such program you may be denied access to participation in the program while in possession of such weapon.

### **How to sign up for a Class**

Call ASMI at (602) 542-5971 to schedule a CO-OP class. The training schedule for the year is located on the ASMI website. Under - MSHA Training – MSHA Training Calendar.

### **Payment for CO-OP Class**

**Payment for all classes must be received ten (10) days prior to the date of the class.**

### **Payment for individuals**

Payment for individuals may be made in the form of a money order / cashier check or with a credit/debit card (Visa, MasterCard and American Express). Payment can be made via the phone with a credit card/debit card. **Personnel Checks will not be accepted.**

If you mail in your payment you will need to call ASMI to schedule your class. This will reserve your spot until payment is received. You will need to go to the ASMI website at [www.asmi.az.gov](http://www.asmi.az.gov) and fill out the **Education and Training Individual CO-OP form**. Mail the form with your payment to the following address:

Arizona State Mine Inspector  
1700 W. Washington Street, Suite 403  
Phoenix, AZ 85007

If payment is not received ten (10) days prior to the date of your class you may be dropped from that class.

### **Payment for Company**

Payment for a company may be made in the form of a company check, money order / cashier check, company purchase order or with a credit card (Visa, MasterCard and American Express). Payment can be made via the phone with a credit card/debit card. **Personnel Checks will not be accepted.**

If you mail in your payment you will need to call ASMI to schedule your class for the individuals in your company. This will reserve their spot until payment is received. You will need to go to the ASMI website at [www.asmi.az.gov](http://www.asmi.az.gov) and fill out the **Education and Training Company CO-OP form**. Fill out and mail the form for each class that you schedule your staff for training and include this form with your payment.

If payment is not received ten (10) days prior to the date of the class individual(s) may be dropped from that class.

### **Cancellation Policy**

**Payment must be received prior to the start of class.** Cancellations must be requested in writing ten (10) days prior to the start of the class. Registrants who fail to cancel will be classified as a “no show” and will forfeit the entire registration fee. Participants must be present for the entire Annual Refresher (8-hours) and/or New Miner (24 hours) to receive Certificate of Training MSHA Form 5000-23.

If you are not able to cancel the class within the ten (10) days you may reschedule the class. No cancellation fees will be applied.

In the event that ASMI needs to cancel a class due to the trainers inability to conduct the class due to illness or other event the registrants will be able to reschedule the class or receive a full refund.

**Refund Policy**

If the registrant cancels the class ten (10) days prior to the start of the class in writing and does not reschedule another class we will refund the full amount back to the registrant.

The refund will be returned within thirty (30) days of the date of the request. The refund will be returned back in the form that it was received.

If you made your payment via a credit card, we will credit your card or if you paid in the form of a money order/cashier check we will forward you a warrant.