

**Paul D. Marsh**  
**Arizona State Mine Inspector**  
**Public Records Reproduction Request**  
Email: publicinfo@asmi.az.gov

This document represents the verified statement of:

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

The following documents are requested. Indicate the record(s) you wish to have copied or reproduced:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

These documents are requested for the following purpose:

\_\_\_\_\_ Commercial Purposes                      \_\_\_\_\_ Non-commercial purposes

If the record(s) is (are) to be used for commercial purposes, specifically state those purposes below:

\_\_\_\_\_

\_\_\_\_\_

I declare that such copies or reproductions will not be used directly or indirectly for a different purpose other than described above.

Requesting party or Agent Signature: \_\_\_\_\_

Date of request: \_\_\_\_\_

\_\_\_\_\_ Agree To Pay Copy and Mailing Fee  
(by checking this option you are agreeing to pay the cost and we will send invoice with plan)

**Paul D. Marsh**  
**Arizona State Mine Inspector**

**Instructions for Public Records Reproduction Request**

*Pursuant to AR.S. § 39-121.03, Laws 1977, Ch. 54, 52 (effective May 17; 1977), any persons requesting copies, printouts or photographs of public records must provide a VERIFIED STATEMENT as to whether the use of such reproductions will be for COMMERCIAL or NON-COMMERCIAL purposes.*

A person providing a verified statement that the reproduction will NOT be used for a commercial purposes, will be furnished such reproductions at a reasonable fee, not exceeding a commercial rate for like services. A person providing verified statement setting forth the commercial purpose for which the reproduction will be used, may be furnished such reproductions at the discretion of the custodian of the records for a charge reflecting the following.

- A portion of the cost of the rate obtaining the documents or records to be produced.
- A reasonable fee covering the cost of time, equipment and personnel in making the reproduction.
- The value for the reproduction of the commercial market

If the custodian of the public record believes that the commercial purpose of a reproduction is a misuse of public records or an abuse of the right to receive them, he or she may refuse a request for the reproduction of such records said commercial purpose and may request the governor to prohibit the furnishing of reproductions for such a commercial purpose by Executive Order. If an Executive Order is not issued within thirty (30) days of the custodian's application, the requesting party will be furnished such reproductions for the commercial purpose set forth in his or her verified statement.

*"Commercial purpose" is broadly defined by the Act as "any purpose in which the purchaser can reasonably anticipate the receipt of monetary gain from the direct or indirect use of such public record".*

ARS § 39-121.03 E – "**Commercial Purpose**" includes copies of records for sale or resale and copies of printouts of names and addresses for purposes of solicitation of-business.

**IMPORTANT:**

Subsection D of ARS § 39-121.03 provides that:

A person who obtains public records for a commercial purpose without indicating the commercial purpose or who obtains a public record for a noncommercial- purpose and uses; or knowingly allows the use of such public record for a different commercial purpose or obtains a public record from anyone other than the custodian of such records and uses them for a commercial purpose shall in addition to other penalties. " Persons will also be liable to the state or the political subdivision from whom the public record was obtained for damages in the amount of three times the amount which would have been charged for the public record had the commercial purpose been stated, plus costs and reasonable attorney's fees. Or shall be liable to the state for the amount of three times the actual damages if can be shown that the public record would not have been provided had the commercial purpose of actual use been stated at the time of obtaining the records. -

PLEASE NOTE: All requests for public records and reproduction may be made in person or via email:

Office of the State Mine Inspector  
Administrations Department  
1700 W. Washington Ave  
Phoenix, AZ 85007-2627  
(602) 542-5971  
publicinfo@asmi.az.gov

Pursuant to A.R.S. §39-171. Public records; requests; point of contact

A. Any entity that is subject to a public records request pursuant to this chapter shall provide the name, telephone number and email address of an employee or department that is authorized and able to provide the information requested or able to forward the request

to an employee or department that is authorized and able to provide the information requested. This information shall be made available to the public on the website maintained by the entity.

B. Except if the entity maintains a centralized online portal for submission of public records requests that provides receipt on submission of a request, an employee or department that is authorized and able to provide information requested pursuant to subsection A of this section shall reply within five business days acknowledging receipt of the request.